



School student ticket
– guide to ordering online



WEIL WIR DICH LIEBEN.

This guide

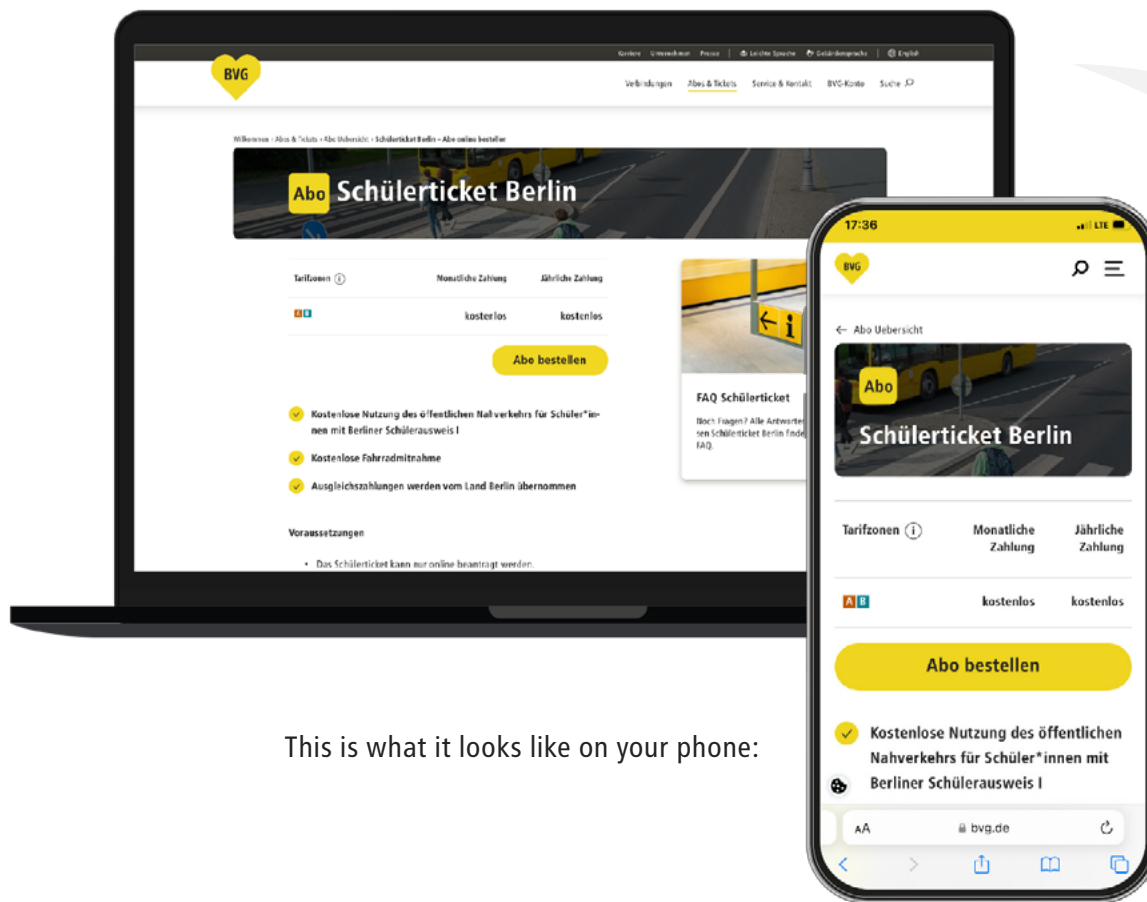
| | | |
|---------|--|----|
| 1.–2. | How to order a school student ticket..... | 2 |
| 3. | Choose start date | 3 |
| 4a.–4c. | Upload school student ID | 4 |
| 5. | Check your information..... | 7 |
| 6a. | Enter personal information (part 1)..... | 8 |
| 6b.–6d. | Upload passport photo | 9 |
| 6e. | Enter personal information (part 2)..... | 10 |
| 6f.–6g. | Enter personal information for minors..... | 11 |
| 6h. | Legal information | 13 |
| 7a.–7c. | Create user account or sign in | 14 |
| 8. | Order summary | 17 |
| 9. | Order confirmation | 18 |





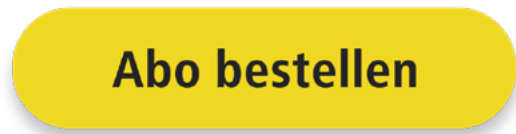
How to order a school student ticket

1. Go to [BVG.de/Schuelerticket](https://bvg.de/Schuelerticket)



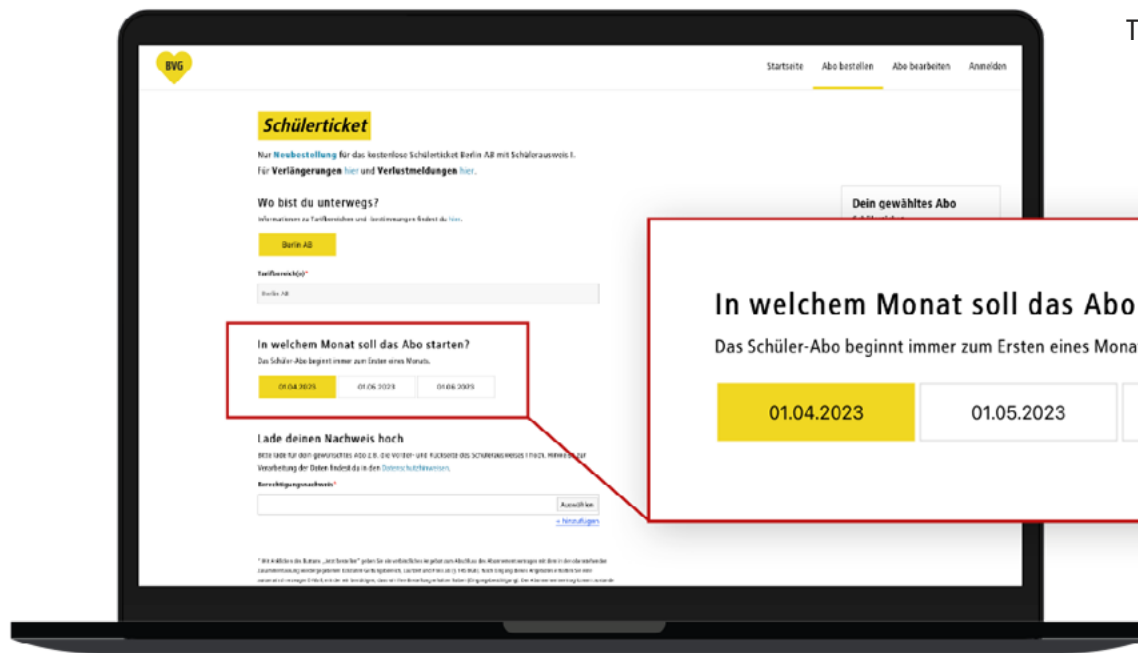
This is what it looks like on your phone:

2. Click on the yellow 'Order subscription' button

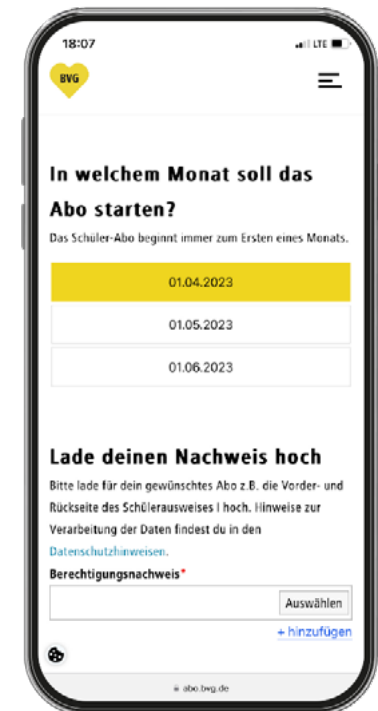


Choose start date

3. Choose the month when you want your school student subscription to start.



This is what it looks like on your phone:



Upload school student ID

4a. This is what your school student ID should look like.

Front



Back

Inhaber/-in des Ausweises

| |
|-------------------|
| Name |
| Vorname |
| geboren am |
| Straße |
| Wohnort Berlin |

Unterschrift

Verwendungszweck des Ausweises
Nachweis der Schülerschaft

- bei der Inanspruchnahme der öffentlichen Verkehrsunternehmen
- beim Kauf verbilligter Eintrittskarten u.a. für
 Aquarium Botanischer Garten Theater
 Ausstellungen Konzerte Urania
 Bäder Museen Zoo/Tierpark
 Veranstaltungen der Volkshochschulen

Maßgebend sind die jeweils geltenden Bestimmungen der Verkehrsunternehmen oder Träger
 Altersnachweis für Filmvorführungen

Front



Back

Unterschrift Schüler/in

Unterschrift Klassenlehrer/in

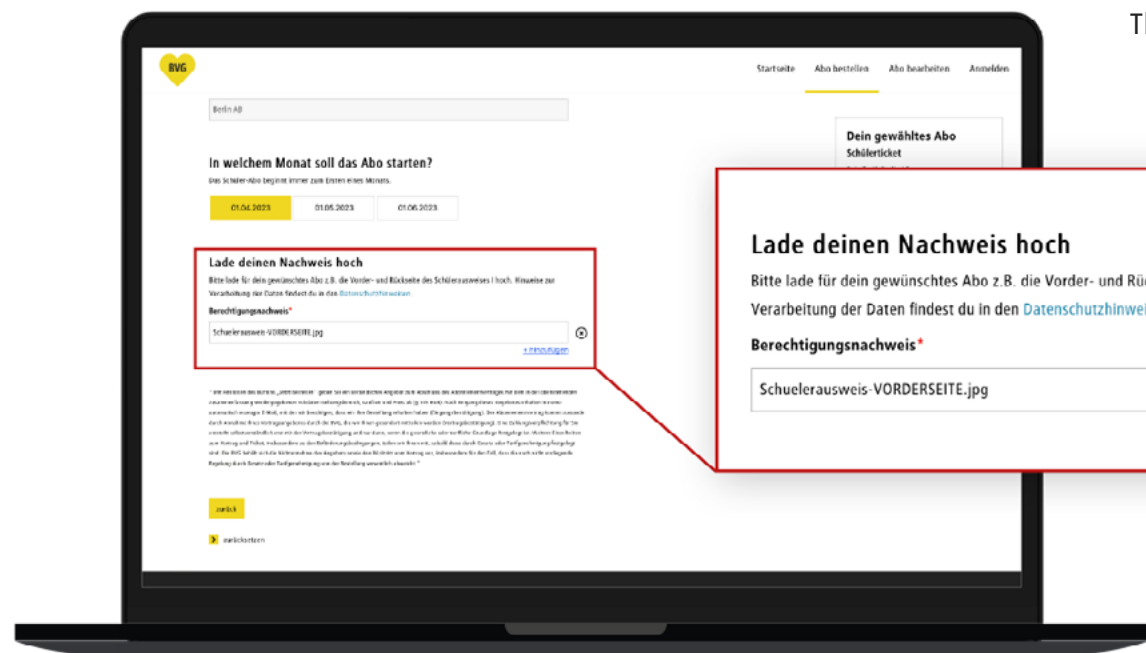


Please note:

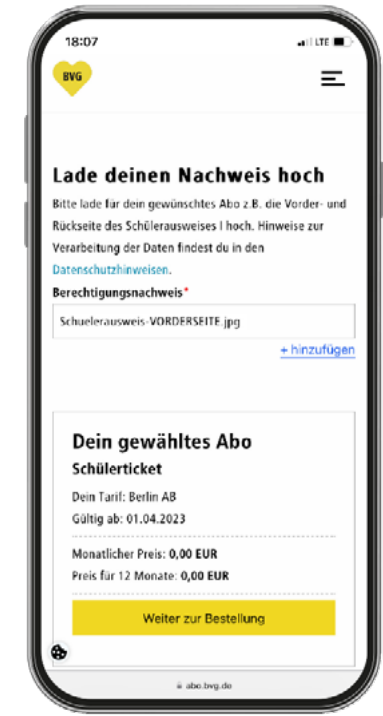
Make sure the school stamp is easy to see.

Upload school student ID

4b. First upload the front of your ID.



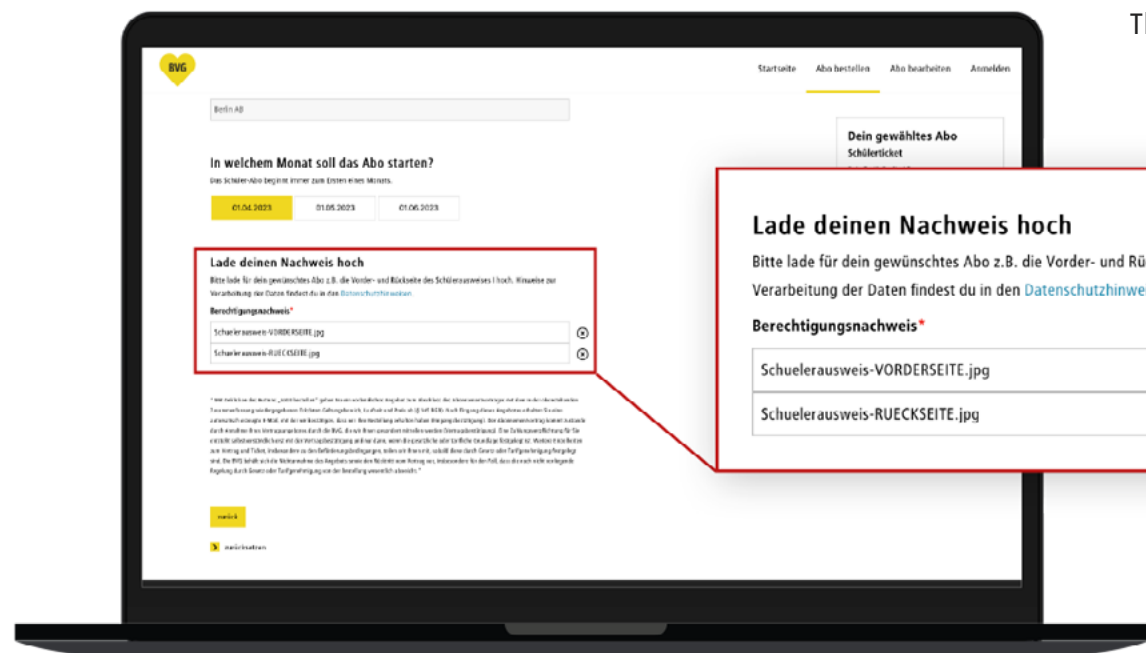
This is what it looks like on your phone:



i Please note:
You need to upload the front and back of your school student ID separately.

Upload school student ID

4c. Now click on **+ add** and upload the back of your school student ID.



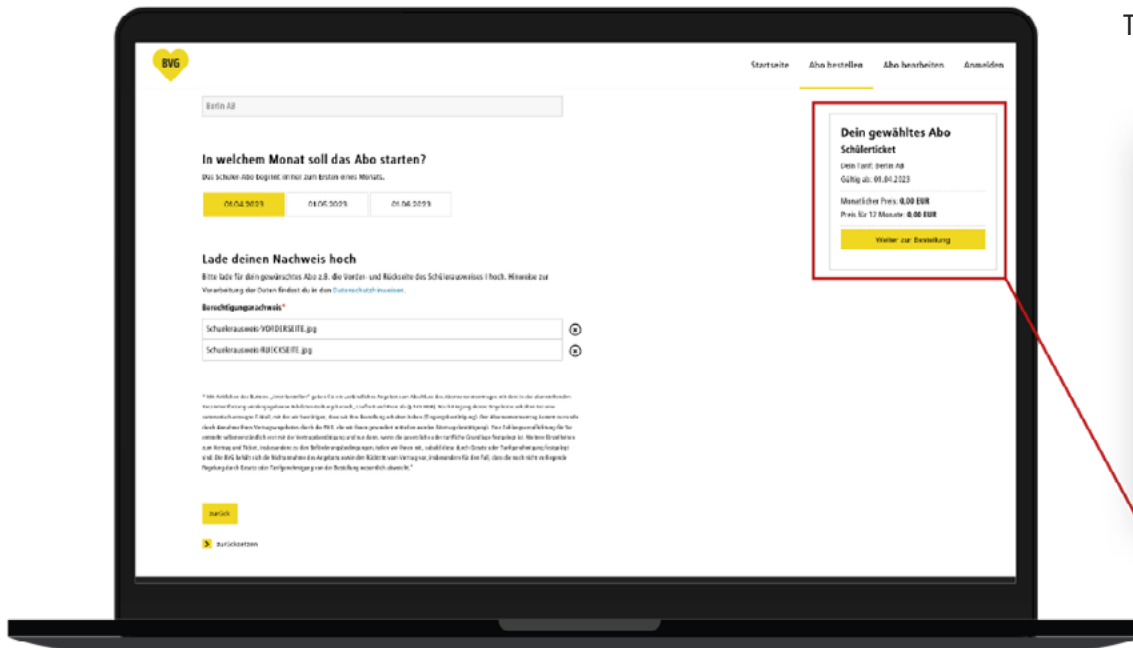
This is what it looks like on your phone:



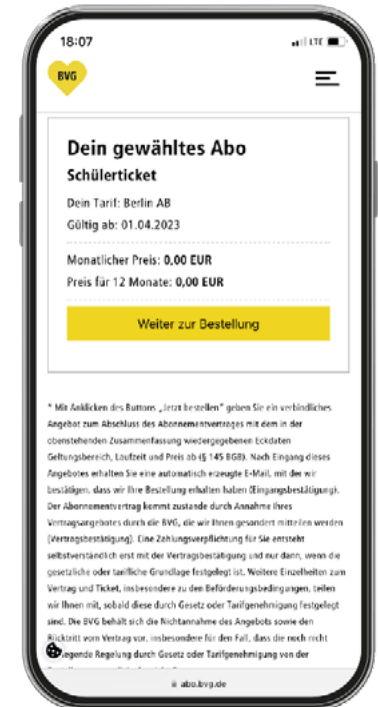
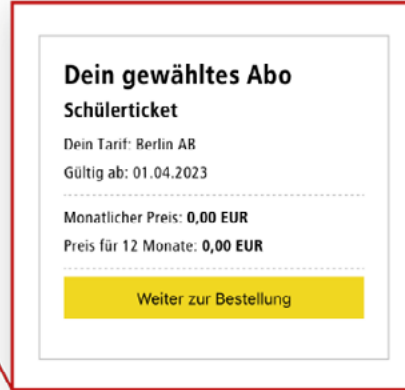
i **Please note:**
You can always delete uploaded pictures by clicking the 'x' and upload new ones.

Check your information

5. Check the information and make sure everything has been uploaded correctly. If everything's all right, click on the yellow 'Continue to your order' button.



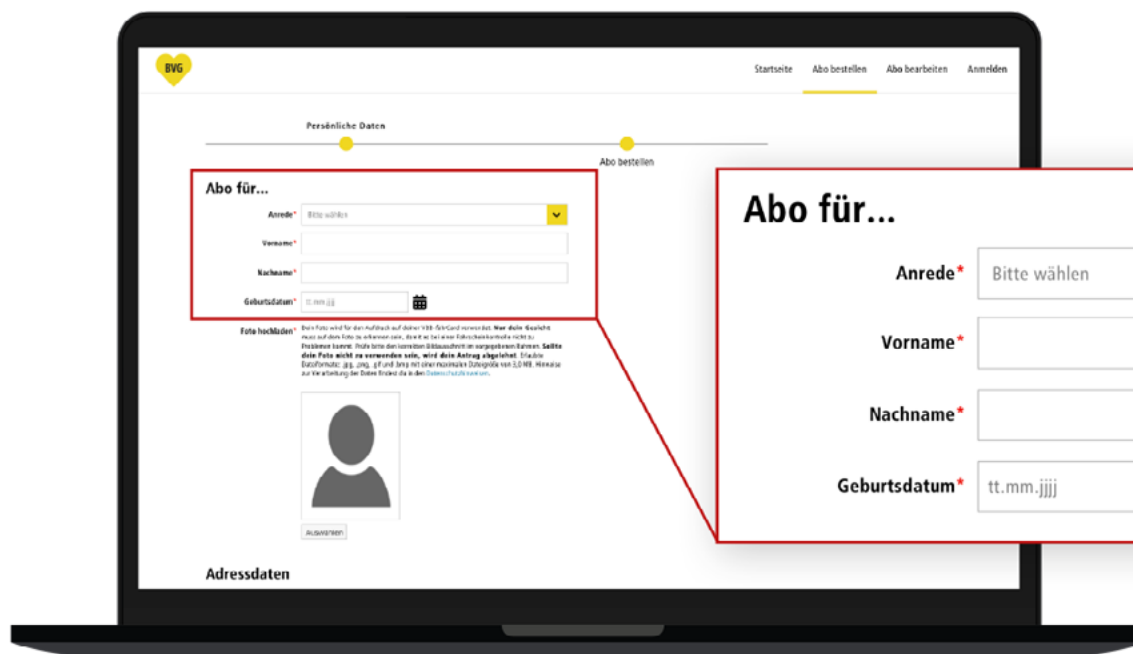
This is what it looks like on your phone:



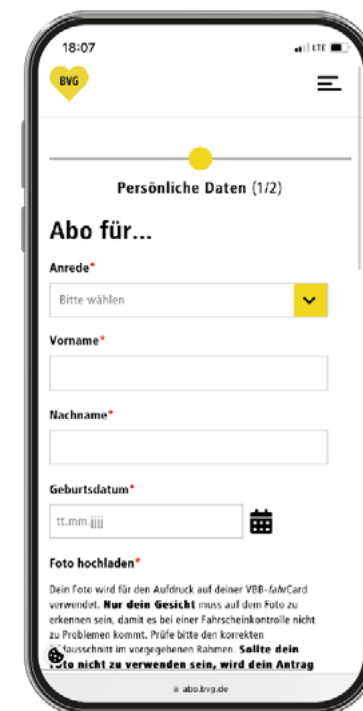
Enter personal information (part 1)

6a. We still need a bit more information to create your personal *fahrCard*.

- Please choose a suitable title for the school student.
- Please enter the school student's first name.
- Enter the school student's surname.
- Please enter the school student's date of birth or select it using the calendar function.



This is what it looks like on your phone:



Upload passport photo

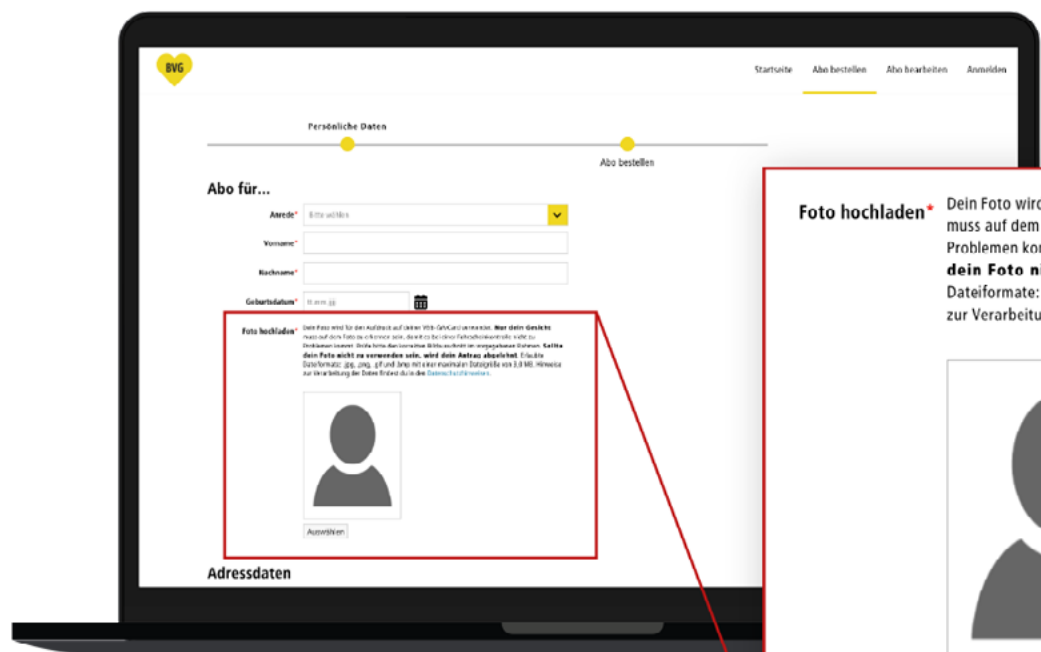
You need a passport photo to use the *fahrCard* as a free school student ticket. The picture is printed on the *fahrCard* to identify you.

6b. Click on the grey 'Select' button.

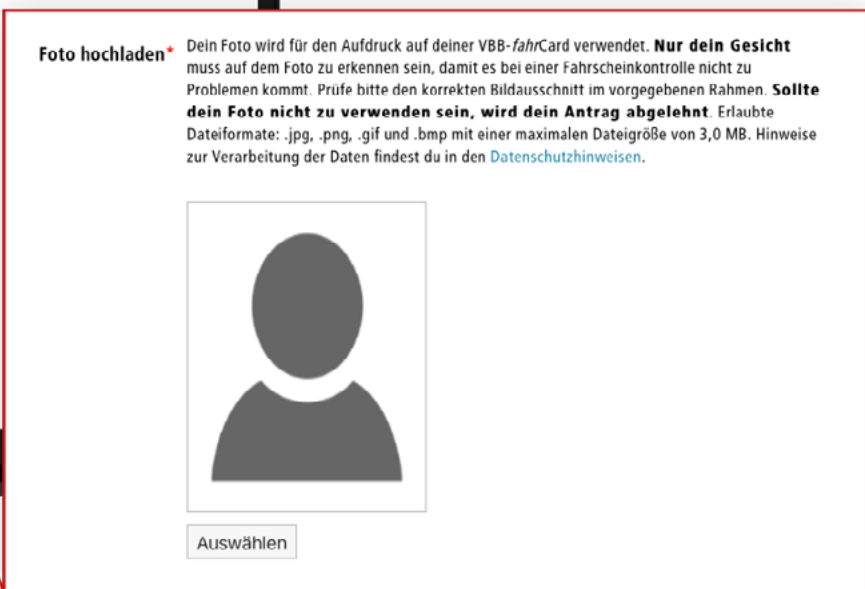
6c. Use a .jpg, .png, .gif, or .bmp file for your picture with a maximum file size of 3.0 MB and upload it directly from your device.

6d. Please make sure your face is clearly visible in the picture.

Please note: the passport photo is invalid if your face cannot be fully seen.



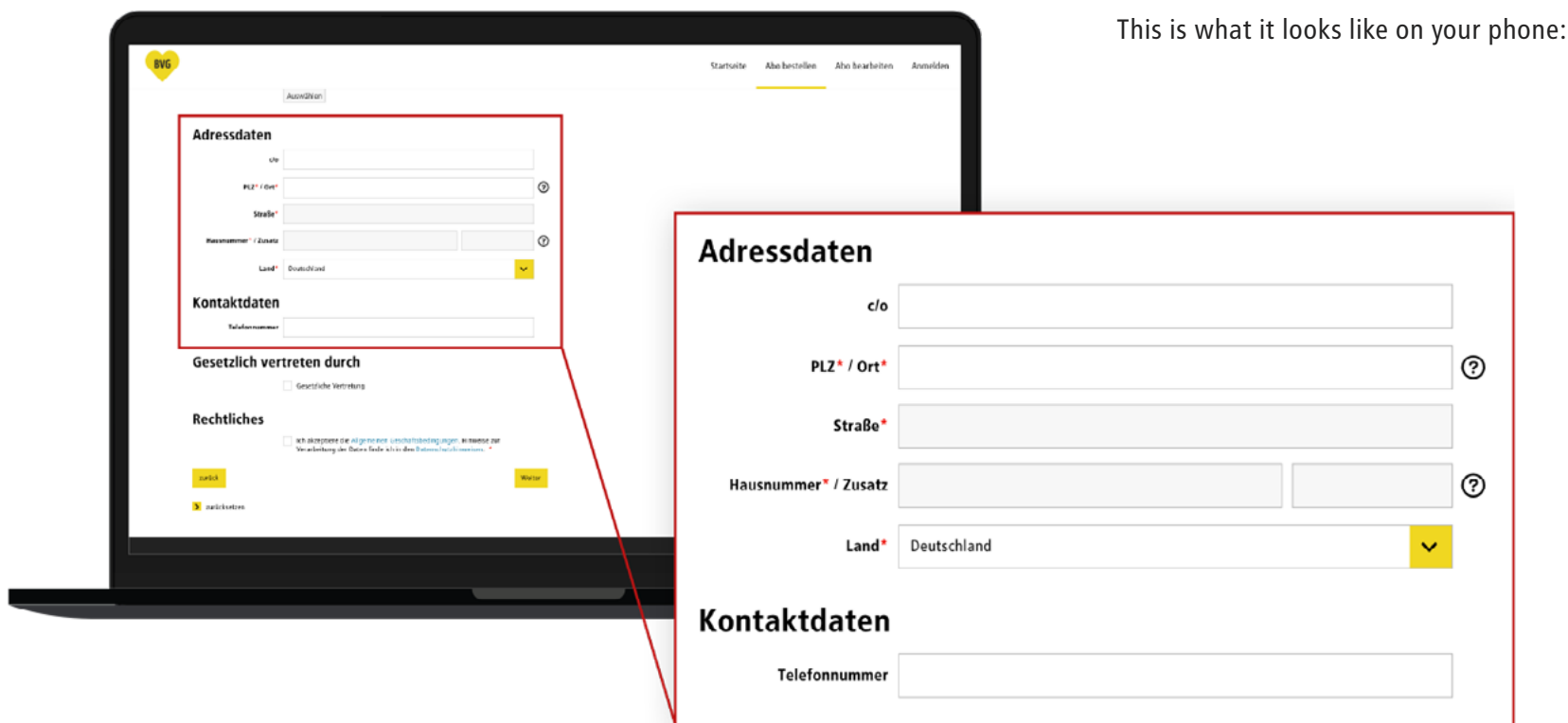
This is what it looks like on your phone:



Enter personal information (part 2)

6e. Now enter your address and contact details.

- If a different name is on the postbox, please add that name in the 'c/o' box.
- Enter the school student's postcode or town.
- Enter the school student's street and house number.
- You can enter a phone number here, so we can contact you if we have any questions. This box is optional and doesn't have to be completed.



This is what it looks like on your phone:

Adressdaten

c/o

PLZ* / Ort*

Straße*

Hausnummer* / Zusatz

Land* Deutschland

Kontaktdaten

Telefonnummer

Adressdaten

c/o

PLZ* / Ort*

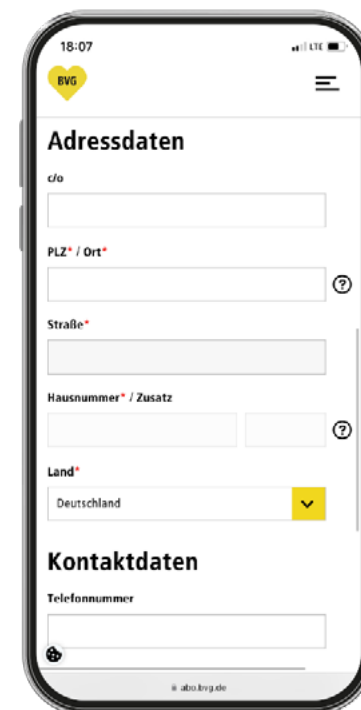
Straße*

Hausnummer* / Zusatz

Land* Deutschland

Kontaktdaten

Telefonnummer



18:07

BVG

Adressdaten

c/o

PLZ* / Ort*

Straße*

Hausnummer* / Zusatz

Land* Deutschland

Kontaktdaten

Telefonnummer

© abto.bvg.de

Enter personal information for minors

When you enter your data of birth, the system automatically knows if you're a minor. If you are, a new section opens on the page.

6f. Please enter the information for your legal guardian. You can skip this step if you are not a minor.

- Please choose a suitable title for the legal guardian.
- Enter your legal guardian's first name.
- Enter your legal guardian's surname.
- Enter your legal guardian's date of birth.

The laptop screenshot shows the 'Gesetzlich vertreten durch' section of the BVG website. It includes a checkbox for 'Gesetzliche Vertretung', a dropdown for 'Anrede*' (Please select), and input fields for 'Vorname*', 'Nachname*', and 'Geburtsdatum*' (tt.mm.jjjj). Below this, there are fields for 'Kfz', 'PLZ* / Ort*', 'Straße*', 'Hausnummer* / Zusatz', 'Land*' (Deutschland), and 'Telefonnummer'. A 'Rechtliches' section at the bottom contains a checkbox for terms and conditions.

This is what it looks like on your phone:

The mobile app screenshot shows the 'Gesetzlich vertreten durch' section. It features a checkbox for 'Gesetzliche Vertretung', a dropdown for 'Anrede*' (Bitte wählen), and input fields for 'Vorname*', 'Nachname*', and 'Geburtsdatum*' (tt.mm.jjjj). Below these are fields for 'Kfz' and 'PLZ* / Ort*'. The bottom of the screen shows the BVG logo and the URL 'abv.bvg.de'.

Enter personal information for minors

6g. In the next step, please enter your legal guardian's address.

- If a different name is on the postbox, please add that name in the 'c/o' box.
- Please enter your legal guardian's postcode.
- Enter your legal guardians's street and house number.
- You can enter a phone number here, so we can contact you if we have any questions. This box is optional and doesn't have to be completed.

Gesetzlich vertreten durch

Gesetzliche Vertretung

Adresse* Bitte wählen

Vorname*

Nachname*

Geburtsdatum*

c/o

PLZ* / Ort*

Straße*

Hausnummer* / Zusatz

Land* Deutschland

Telefonnummer

Rechtliches

Ich akzeptiere die Allgemeinen Geschäftsbedingungen, Hinweise zur Verarbeitung der Daten finde ich in den Datenschutzhinweisen.

[Zurück](#) [Weiter](#)

[cardpoint](#)

This is what it looks like on your phone:

Gesetzlich vertreten durch

Gesetzliche Vertretung

Adresse* Bitte wählen

Vorname*

Nachname*

Geburtsdatum*

c/o

PLZ* / Ort*

Straße*

Hausnummer* / Zusatz

Land* Deutschland

Telefonnummer

Rechtliches

Ich akzeptiere die Allgemeinen Geschäftsbedingungen, Hinweise zur Verarbeitung der Daten finde ich in den Datenschutzhinweisen.

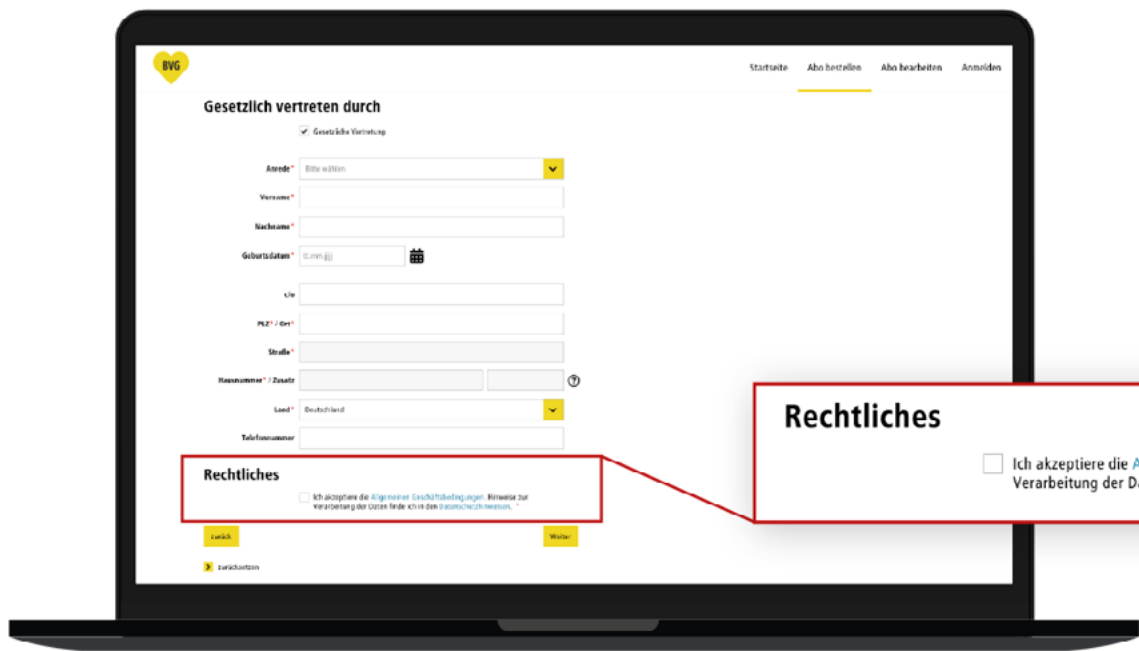
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[cardpoint](#)



Legal information

6h. To finish, check this box to accept our General Terms and Conditions of Business and Privacy Policies, and click on the yellow button marked 'Next' to go to sign-up/sign-in.

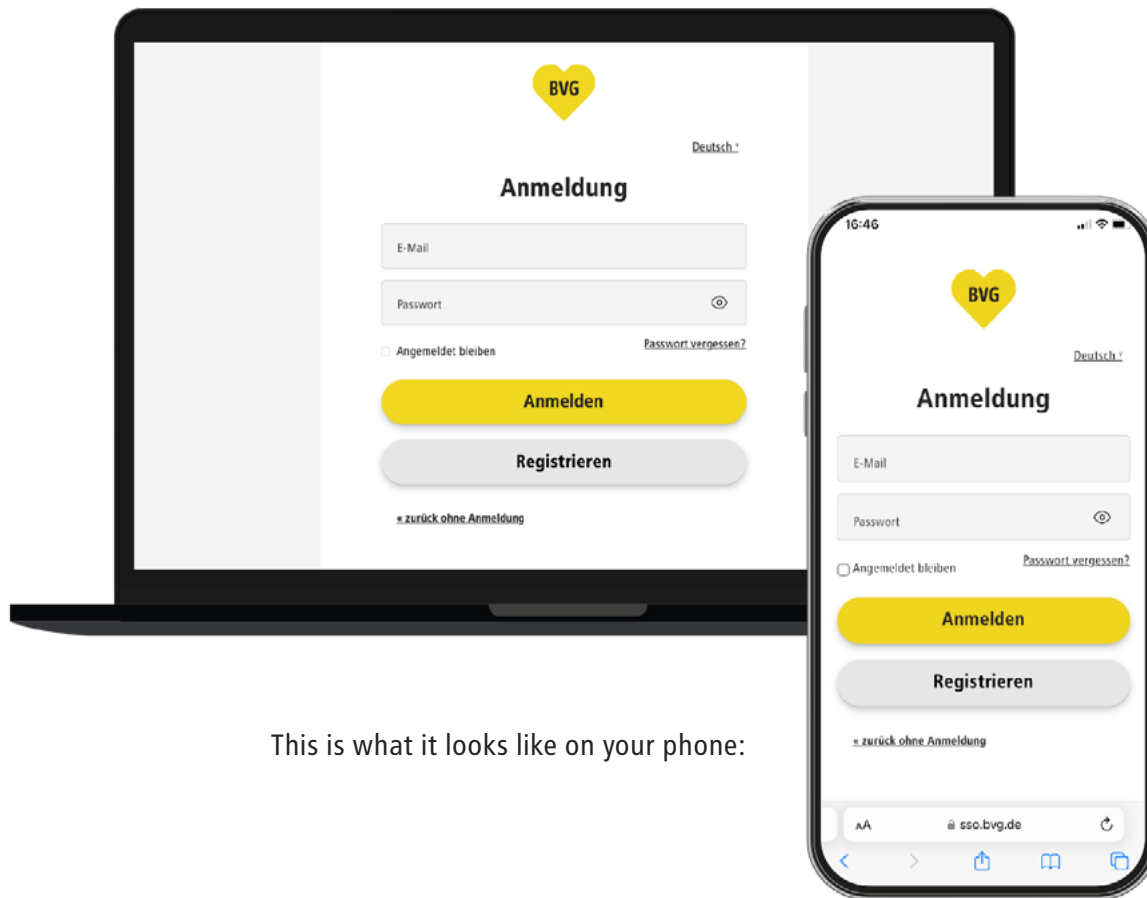


This is what it looks like on your phone:

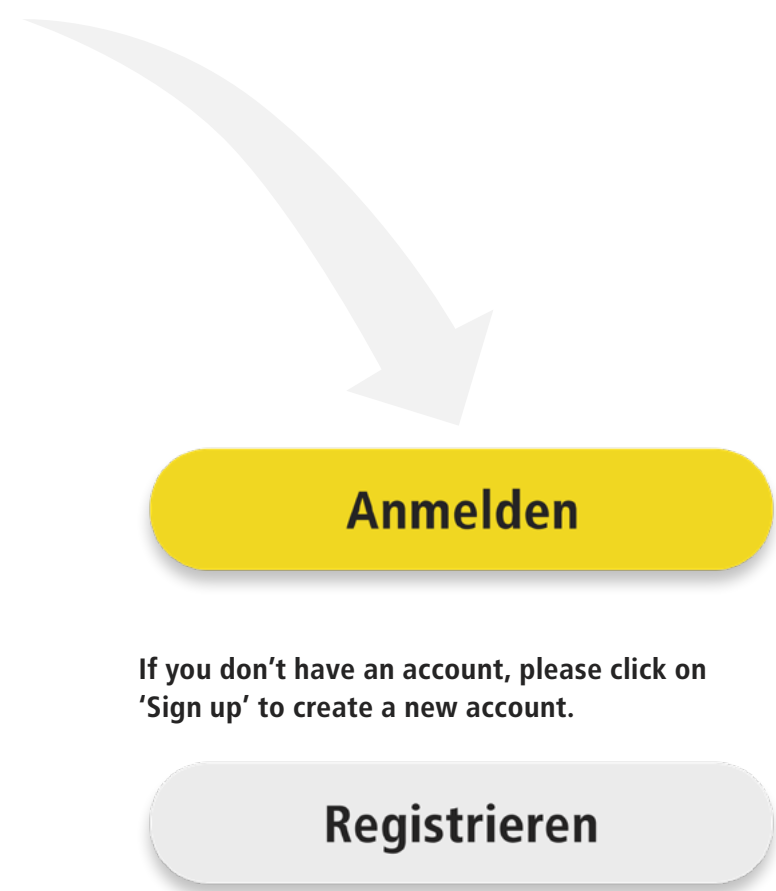


Create user account or sign in

7a. If you already have a BVG account (Ticket app, Fahrinfo app, BVG.de, Jelbi), you can sign in on this page and go to the next step.



This is what it looks like on your phone:



Create user account or sign in

7b. Please enter all the information required for sign-up.

- Enter your first name
- Enter your surname
- Enter your email address
- Choose a password and enter it twice. Make sure it is correct or you'll have to enter all your information again.

Then click on the yellow 'Sign up now' button.

Registrierung

Vorname

Nachname

E-Mail

Passwort*

Passwort bestätigen*

- Mindestens 8 Zeichen lang sein
 - Mindestens einen Großbuchstaben enthalten
 - Mindestens einen Kleinbuchstaben enthalten
 - Keine trivialen Passwörter verwenden, wie z.B.: password, 123456 e

Jetzt registrieren

This is what it looks like on your phone:

Registrierung

Vorname

Nachname

E-Mail

Passwort*

Passwort bestätigen*

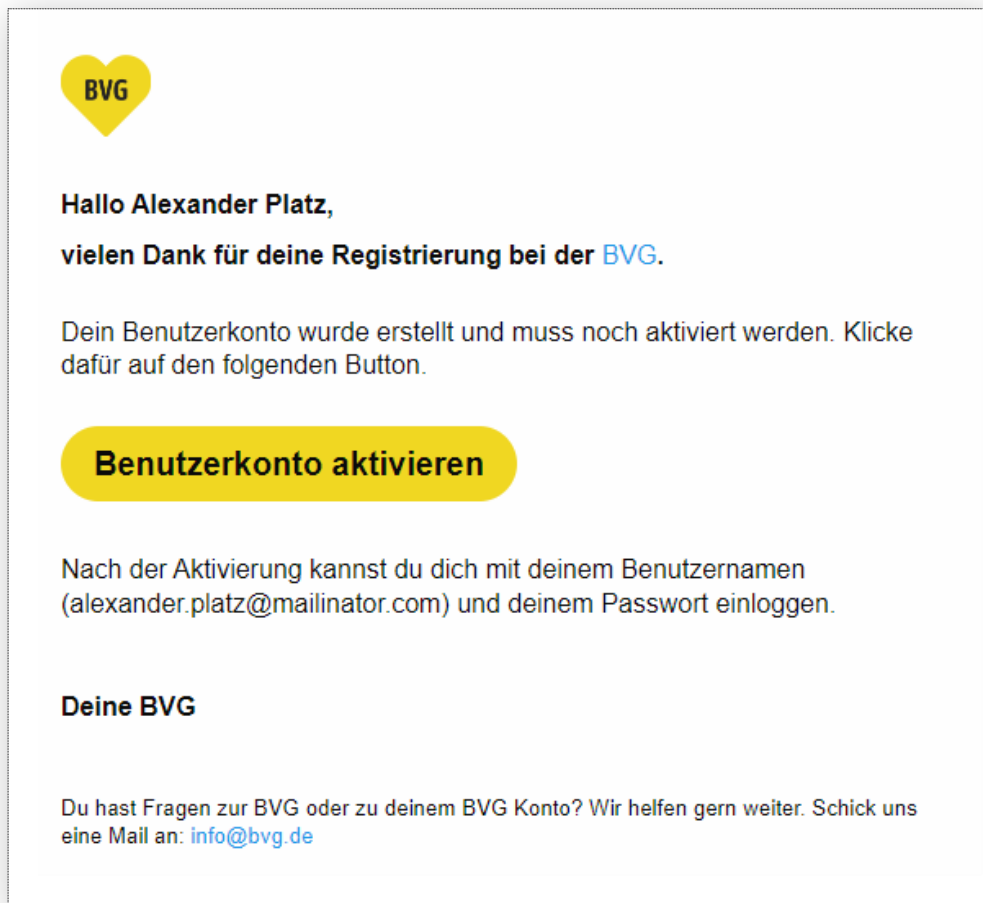
- Mindestens 8 Zeichen lang sein
 - Mindestens einen Großbuchstaben enthalten
 - Mindestens einen Kleinbuchstaben enthalten
 - Keine trivialen Passwörter verwenden, wie z.B.: password, 123456 e

AA sso.bvg.de

Create user account or sign in

7c. Confirm your email address

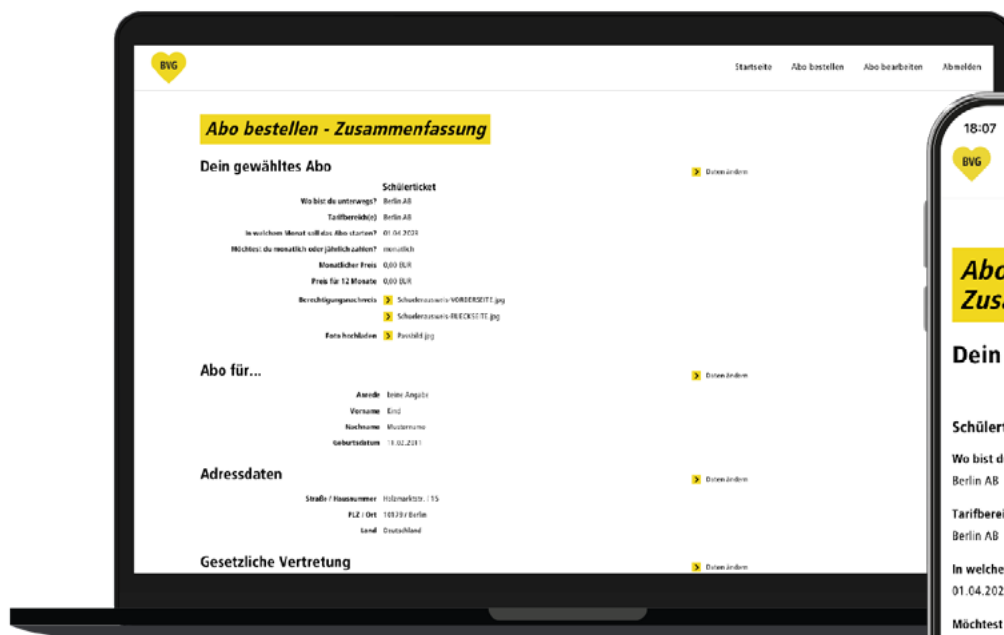
- After you click on 'Sign up now,' we will send a confirmation email to the email address you provided.
- Go to your mailbox and activate your account by clicking on the 'Activate user account' button in the email.



Order summary

8. After you have successfully signed in or signed up, you will be redirected to the 'Order subscription – summary' page. This overview shows all the information you entered.

- The school student ticket is valid for fare zones A and B and can be used from the starting point entered here.
- Your order summary may be much shorter. This example is one in which all possible boxes been completed.
- If you'd like to go back and change anything, click on 'Change data' to return to the previous page.
- Click on the yellow button marked 'Order subscription' to order your school student ticket.



This is what it looks like on your phone:



Abo bestellen

Order confirmation

9. After you click on 'Order subscription,' a page opens with your order confirmation. It also tells you that we sent you an email with your order summary.

Your order will now be checked.

We'll send you another email as soon as this has been done.

Abo-Online

Zugangsdaten Abo-Online Konto löschen

Ihre Bestellung ist in Bearbeitung. Wir benachrichtigen Sie per E-Mail, sobald die Bearbeitung abgeschlossen ist.

Wir würden uns freuen, wenn Sie jetzt im Anschluss noch ein paar Fragen zu Ihrer BVG-Nutzung beantworten könnten. Diese Befragung dauert höchstens 3 Minuten und die Auswertung erfolgt anonym. Bitte klicken Sie [hier](#).

[> Zurück](#)